

## Setting up the First Class Desktop Client

The desktop client is available for download from the district's web site at [www.putnamschools.org](http://www.putnamschools.org), under the IT Resources tab.

Log in with administrative rights to install the software. Once it is installed, follow the brief client setup instructions below.

### Client Setup

Launch the client, click on the arrow next to "Advanced" to expand the bottom of the menu, and then click on the "Setup" button. This will open a new window called "Service Setup". Enter the server name. The server name is **aplus.putnamschools.org**

Save the settings.



This will take you back to the client login screen. You can now login using your putnamschools username and password .

You don't need to put a username or password on this setup screen, just the server name.

For a list of system requirements, please visit [www.firstclass.com/products/sysreq](http://www.firstclass.com/products/sysreq) .

FAQ's and Tutorials are located at <http://aplus.hcs.net> and from our web site.

Marsha Cruce  
329-0541  
[info@putnamschools.org](mailto:info@putnamschools.org)

