

**DISTRICT SCHOOL BOARD OF PUTNAM COUNTY  
BIDDERS MAILING LIST APPLICATION**

**Mail To:**  
**Purchasing Department**  
**1001 Reid Street**  
**Palatka, Florida 32177**

**Telephone Number**  
**386-329-0517**  
**Fax Number**  
**386-329-0521**

<b>For Procurement Use Only</b>	
Vendor No Assigned: _____	Date Assigned: _____

**Name of Business:** This name will be used on purchase orders and checks issued to your company.

\_\_\_\_\_  
Official Corporation/Firm Name

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City                                      State                                      Zip Code

\_\_\_\_\_  
Website Address

**Federal Employer Identification Number**

If None    --- - ----  
  
                  - - - - -

\_\_\_\_\_  
Signature

**Contact Number:**

\_\_\_\_\_  
Telephone Number/Toll Free Number

\_\_\_\_\_  
Fax Number (Order Department)

**Contact Person:**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Email Address

\_\_\_\_\_

Telephone Number

**Registered Organization Type:**

- \_\_\_ Sole Proprietorship/Individual
- \_\_\_ Fictitious Name
- \_\_\_ Out of State Corporation
- \_\_\_ In-State Corporation
- \_\_\_ Non-Profit Organization
- \_\_\_ Partnership
- \_\_\_ Exempt from Registration

**Bondable**    \_\_\_ yes    \_\_\_ no

**Owner/Gender Classification:**

- \_\_\_ African American
- \_\_\_ Hispanic
- \_\_\_ Asian American
- \_\_\_ American Indian/Alaskan Native
- \_\_\_ Female
- \_\_\_ Other \_\_\_\_\_

**Type of Business:**

- \_\_\_ Manufacturer/Producer
- \_\_\_ Wholesaler
- \_\_\_ Retailer
- \_\_\_ Manufacturer's Agent
- \_\_\_ Service Establishment
- \_\_\_ Jobber
- \_\_\_ Distributor

**Agent, Representative or Employee Authorized to transact business on behalf of entity/firm:**

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Name and Title

**Are any Officers, Owners or Partners employees of the District School Board of Putnam County?**

\_\_\_ Yes \_\_\_ No

**References Customers:**

\_\_\_\_\_  
Official Corporation/Firm Name

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
Official Corporation/Firm Name

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
Official Corporation/Firm Name

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
Official Corporation/Firm Name

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City State Zip Code

**Financial References:**

\_\_\_\_\_  
Official Corporation/Firm Name

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
Official Corporation/Firm Name

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City State Zip Code

**Certification:**

I certify the information supplied herein, including all pages attached, is correct and that neither the applicant nor any person (or concern) in any connection with the applicant as a principal officer so far as is known, is now debarred or otherwise declared ineligible by the State of Florida or the District School Board of Putnam County to bid on furnished materials, supplies, or services for the School Board or any agency thereof.

Note: Failure to respond to three consecutive bid requests may be cause for suspension from bidder's mailing lists. All applications are subject to review and investigation prior to validation for placement on approved bidder's mailing lists.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title Date

**PUTNAM COUNTY SCHOOL DISTRICT  
VENDOR/BIDDER APPLICATION COMMODITY CLASS CATEGORY LIST**

**COMMODITIES:** Please mark only those categories for goods and services which are the firm's normal business activities and which you wish to receive bid requests. Check the box(s) closest to the commodity that you offer. **DO NOT** write in your own commodity.

**A**

- 005 Accounting/Auditing Services
- 010 Acoustical Tiles
- 012 Acrylic Coating for Outdoor Sports
- 020 Agricultural Equipment and Supplies
- 025 Air Conditioning Equipment and Supplies
- 030 Air Conditioning Ventilation, Ducting Equipment and Supplies
- 035 Appliances, Household
- 037 Aquatic Control Services
- 040 Architectural Services
- 045 Armored Car Services
- 050 Art Equipment and Furniture
- 055 Art Paper Products
- 060 Arts and Crafts Supplies
- 065 Asbestos Abatement Consulting Services
- 070 Asbestos Abatement Contractor Services
- 075 Asphalt Maintenance and Repair
- 077 Athletic Grounds Maintenance
- 080 Athletic/Physical Education Equipment and Supplies
- 085 Athletic/Physical Education Equipment Inspections and Repair\
- 090 Athletic Training Equipment
- 095 Auctioneering Services
- 100 Audio Visual/Video Equipment and Supplies
- 103 Audio Visual/Video Equipment Repair Services
- 110 Auditory Training Equipment
- 115 Automotive Batteries
- 120 Automotive Equipment and Supplies
- 125 Automotive Parts and Accessories
- 130 Automotive Repair Service
- 133 Awards and Incentives

**B**

- 135 Backflow Prevention Inspections and Repair
- 140 Bakery Products
- 145 Band Uniforms
- 150 Banking Services
- 152 Batteries, Dry Cell
- 155 Beverage Services
- 160 Bleacher Repair
- 162 Blueprint Printing Services
- 165 Boilers, Gas and Water
- 170 Bond Paper
- 175 Building Contractors
- 180 Building Materials

**C**

- 187 Cafeteria Hood Ventilation Inspections and Cleaning
- 188 Carpentry Services
- 190 Carpentry Supplies
- 195 Carpet
- 198 Carpet Cleaning Services
- 205 Chalkboards, Tackboards and Markerboard
- 210 Charter Bus Service
- 215 Chillers and Cooling Towers
- 220 Classrooms and Office Equipment
- 225 Classroom and Office Equipment Repair Services
- 230 Classrooms and Office Furniture
- 235 Classroom and Office Paper Products
- 240 Classroom and Office Supplies
- 245 Closed Circuit Television Parts, Accessories and Services
- 250 Coffee Service
- 255 Communications Equipment
- 260 Compactor, Trash
- 265 Computer Hardware, Peripherals, Software and Supplies
- 270 Computer Networking Services
- 273 Computer Repair Parts
- 275 Computer Repair Services
- 280 Computer Training Services
- 285 Construction Paper
- 290 Copier Rentals
- 295 Cosmetology Equipment and Supplies
- 300 Custodial Cleaning Services
- 305 Custodial Equipment
- 310 Custodial Paper Products
- 315 Custodial Supplies

**D**

- 320 Data/Communication Wiring (Retrofit)
- 322 Day Care/Pre-School Services
- 325 Demolition Services
- 330 Dental Equipment and Supplies
- 335 Detergents, Food Service
- 340 Diplomas
- 345 Drafting/Industrial Arts Furniture
- 350 Drapes and Stage Curtains

**PUTNAM COUNTY SCHOOL DISTRICT  
VENDOR/BIDDER APPLICATION COMMODITY CLASS CATEGORY LIST**

**E**

- 360 Electrical Contractor
- 365 Electrical/Electronic Equipment
- 370 Electrical/Electronic Supplies
- 375 Elevator/Wheelchair Lift Services, Repair, Inspection and Recertification
- 380 Emergency Medical Equipment and Supplies
- 382 Employee Benefits Consulting Services
- 385 Energy Management Services
- 390 Engineering Services
- 392 Environmental Remediation Services
- 395 Environmental Services
- 400 Equipment Rentals, Industrial

**F**

- 405 Fencing
- 406 Fertilizer
- 410 Fire Alarm Equipment and Supplies
- 415 Fire Alarm/Security Monitoring Services
- 420 Fire Protection Equipment and Supplies
- 425 Fire Sprinkler/Pump Inspections and Repair
- 417 Fire Suppression System Inspections and Maintenance
- 430 First Aid/Clinic Equipment and Supplies
- 435 Flags, Flagpoles and Accessories
- 440 Food Service Equipment – Large
- 445 Food Service Equipment – Small
- 450 Food Service Paper Products
- 455 Foods, Direct Delivered
- 460 Freon, Refrigeration
- 465 Frozen Desserts
- 470 Fuels, Gasoline and Diesel Fuel

**G**

- 475 Glazier Materials and Services
- 480 Grease Trap Cleaning
- 485 Grounds Keeping Equipment and Supplies
- 487 Gymnasium Floor Refinishing

**H**

- 490 Hand Tools
- 495 Hazardous Materials Disposal
- 505 Heating Equipment and Supplies
- 510 Home Economics Equipment and Supplies
- 512 Hurricane Shutters
- 515 HVAC Repair Services
- 517 HVAC Test and Balance Services

**I**

- 520 Ice Machines
- 525 Identification Systems
- 528 Industrial Heavy Equipment
- 530 Industrial Arts Equipment Supplies
- 532 Instructional Aids
- 535 Instructional Materials
- 002 Insurance – Accident
- 163 Insurance – Boiler and Machinery
- 540 Insurance Consulting Services
- 402 Insurance – Errors and Omissions
- 403 Insurance – Excess Property
- 404 Insurance – Excess Workers Compensation
- 462 Insurance – Fringe Benefits
- 500 Insurance – Health
- 543 Insurance – Intern Accident
- 583 Insurance – Liability and Corrective Action
- 673 Insurance – Miscellaneous Commercial
- 800 Insurance – Property Liability
- 851 Insurance – School Board Liability
- 869 Insurance – Sexual Misconduct Liability
- 907 Insurance – Storage Tank
- 920 Insurance – Student
- 995 Insurance – Workers Compensation
- 545 Irrigation Equipment and Supplies
- 548 Irrigation Services
- 550 ITFS Equipment and Supplies
- 555 ITSF System Repair Services

**L**

- 560 Landscape Design Services
- 565 Landscaping Services and Supplies
- 570 Laundry Equipment and Supplies
- 575 Law Enforcement Equipment and Supplies
- 572 Lawn Maintenance Services
- 580 Leak Detection Services, Domestic Water
- 582 Legal Services
- 585 Library Books
- 590 Library Materials
- 595 Lift Station Inspections and Repair
- 605 Locksmith Parts, Accessories and Services
- 610 Lockers and Parts
- 615 Lubricants, Motor Oil and Automatic Transmission Fluids

**M**

- 625 Maps, Globes and Charts
- 631 Marketing Services
- 632 Marine Mechanics Equipment and Supplies
- 635 Material Handling Equipment and Supplies
- 640 Medical Equipment and Supplies
- 645 Medical/Nursing Services

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**M**

- 650 Metal Fabrication Services
- 652 Microbial Remediation
- 655 Microfiche/Microfilm Equipment and Supplies
- 660 Microfiche/Microfilming Services
- 665 Milk, Dairy Products, Milk Shake Mix and Juice
- 670 Mini-Blinds and Verticals
- 675 Moving Relocatable Buildings and Trailers
- 680 Moving Services
- 685 Musical Instruments and Accessories
- 690 Musical Instrument Repair

**O**

- 700 OT/PT Services
- 705 Overhead Door Repairs

**P**

- 710 Pager Rentals
- 715 Pagers/Cellular Telephones
- 720 Paint and Paint Supplies, Industrial
- 723 Painting Contractors
- 725 Painting Equipment and Accessories, Industrial
- 730 Pest Control Chemicals
- 732 Pest Control Equipment and Supplies
- 735 Pest Control Services
- 737 Pesticides – Grounds Maintenance
- 745 Physical Therapy Equipment and Supplies
- 750 Pigeon Control Services
- 755 Playground and Park Products
- 760 Playground Equipment Inspections and Repair
- 765 Plumbing Contractors
- 770 Plumbing Equipment and Supplies
- 775 Portable Classroom Rentals
- 785 Power Tools
- 787 Pressure Washing Services
- 790 Printing Equipment and Supplies
- 793 Printing Services
- 795 Professional Books
- 798 Professional Materials
- 805 Public Address Equipment and Supplies

**R**

- 810 Radios, Two Way
- 815 Refrigeration Equipment and Supplies
- 820 Resilient Floor Tile and Linoleum
- 825 Resuscitation Training Aids
- 830 Road Building Materials
- 835 Roof Cleaning Services
- 838 Roofing Consulting Services
- 840 Roofing Contractor
- 843 Roofing Materials

**S**

- 845 Safety Equipment and Supplies
- 850 Sand, Golf Course
- 853 School Bus Batteries
- 857 School Bus Printing Services
- 855 School Bus Parts and Accessories
- 860 Science Equipment and Supplies
- 865 Security Contracts
- 868 Security Equipment and Supplies
- 870 Sheet Music
- 875 Shelving
- 880 Sign Equipment and Supplies
- 885 Sign Language Services
- 895 Soils and Materials Testing Services
- 900 Solar Film
- 903 Speech Therapy Services
- 905 Special Student Transportation
- 906 Stage Equipment
- 910 Storage Trailer Rentals
- 915 Structural Engineering Services

**T**

- 925 Teaching Aids
- 930 Telecommunications Equipment and Peripherals
- 935 Temporary Employment Services
- 940 Tennis Court Resurfacing
- 945 Testing Materials
- 947 Testing services Evaluator
- 955 Tires and Service
- 960 Towers, Broadcasting and Microwave
- 963 Training Materials
- 965 Transmissions
- 967 Tree Trimming and Removal Services
- 970 Turf Maintenance Materials
- 973 Tutoring Services

**U**

- 974 Uniforms

**V**

- 975 Vehicles

**W**

- 980 Water Treatment Services, Chillers/Boilers
- 985 Welding Equipment and Supplies
- 990 Well Drilling/Capping Services