

DISTRICT SCHOOL BOARD OF PUTNAM COUNTY, FLORIDA

TUESDAY, NOVEMBER 3, 2009

LOCATION OF MEETING: SCHOOL BOARD MEETING ROOM, CAMPBELL ADMINISTRATION BUILDING
ADDRESS: 200 SOUTH SEVENTH STREET, PALATKA, FLORIDA 32177

REGULAR MEETING AGENDA 3:30 P.M.

- A. OPENING
 - 1. Pledge of Allegiance to the Flag
- B. PRESENTATIONS/DELEGATIONS
 - 1. Putnam Behavioral Healthcare Presentation on Providing Guidance and Intervention Services to Solutions Center Students.
 - 2. Facilities Presentation by Scott Gattshall.
 - 3. Presentation of E.H. Miller **SLICK TRACY** Poster Contest Winners.
- C. PUBLIC COMMENTS
- D. CONSENT AGENDA
 - 1. School Board - Superintendent Thomas D. Townsend
 - a. Approval of Listing of School Volunteers (as submitted by Communities in Schools).
 - b. Approval for Board Members to travel to Tampa, Florida, December 1-4, 2009 to attend the 64th Annual FSBA, FADSS, FSBAA, FEN, Conference.
 - c. Approval of out-of-state travel for Ochwilla Elementary Physical Education Instructor to travel to Jekyll Island, Georgia, January 28-30, 2010 for the "Share the Wealth" Elementary, Middle and High School Physical Education Conference.
 - d. Approval of School Board Minutes.
 - 2. Support Services - Mr. Sam Foerster
 - a. Approval of the following for the Purchasing Department - Mrs. Sandy Scranton
 - (1) Contract Award to Mister Paint & Rental of Middleburg, FL for Painting Service. RFP 540311018
 - (2) Contract Award to Mark Walker and Futch's Tractor Depot as joint contractors for the Maintenance and Repair of Small Engines and Lawn Equipment. RFP 540311017
 - (3) Approval to surplus two buses.
 - 3. Human Resources - Werner Hollaway
 - a. Approval of Personnel Matters.
 - 4. Finance - Mrs. Rhonda Odom
 - a. Approval of Listed Positions to be Designated Senior Management Service Class.
 - b. Approval of Blue Cross Blue Shield Group Insurance Renewal.
 - 5. Instructional/Curriculum Services - Dr. Grace Thomas
 - a. Approval to pay Individuals as listed twenty-five dollars an hour not to exceed one hundred hours to assist Curriculum Resource Teachers with Florida Assessment for Instruction in Reading (FAIR) testing and data entry.
 - b. Approval of Consultant, David Penaflor, to provide Spanish/English parent involvement activities for the Migrant Education Department. (Mrs. Mary Beth Hedstrom).

- c. Approval of consultant, Dr. Dianne Buhr, to provide data analysis activities for the Migrant Education Department. (Mrs. Mary Beth Hedstrom).
- d. Approval of the State Appropriation for Mentoring/Student Assistance Initiatives Grant (Mrs. Janice Pounds)
- e. Approval of consultant as a Guide for Hire for an in-house field trip at Interlachen Elementary School on November 6, 2009. (Mrs. Janice Pounds)
- f. Approval of Consultant as a Guide for Hire for an in-house field trip at Interlachen Elementary School on December 11, 2009. (Mrs. Janice Pounds)

6. Student Services - Ms. Constance Schneider

- a. Approval of transfer requests.
- b. Approval of request for students to attend school in another county for the 2009-2010 school year.
- c. Approval of Expulsion Recommendations.

7. Instructional Media and Information Services/MIS - Mr. George Williams

- a. Approval for payment of registration fees for Travis Weaver to attend courses on Crime Prevention. Completion of the courses will give Travis the title of Crime Prevention practitioner by the State of Florida.

8. North East Florida Educational Consortium - Dr. Jim Surrency
[Items Affecting Putnam County are identified with (P)]

- a. Approval of consultants as listed.
- b. Approval of out-of-state travel and reimbursement of all travel-related expenses for Ulysees Gilbert to be a presenter at the National Alliance of Black School Educators 37th Annual Conference in Indianapolis, Indiana on November 18-22, 2009, with travel dates to include November 17 and 23, 2009.
- c. Approval of out-of-state travel and reimbursement of all travel-related expenses for Philip Pinello and one staff member to represent NEFEC at the Valdosta State Job Fair in Valdosta, Georgia On November 18, 2009, with travel dates to include November 17 and 19, 2009.
- d. Approval of out-of-state travel and reimbursement of all travel-related expenses for Jo Hudson, Krisandra Lewis, Renee Liles, Shanna Taylor, and Gloria Urban to attend the Literacy Coaching Institute in Norman, Oklahoma on February 24-27, 2010.
- e. Approval of the Software Code Assignment Agreement with the School Board of Clay County for Individual Performance Development Plan.
- f. Approval of Letter of Agreement #750-10-019-7010 with Sharon Bittle, an independent contractor who will provide services for the Strategic Instruction Model portfolios.
- g. Approval of Letter of Agreement #748-010-002 with Doris Nabi, an independent contractor who will provide services for the FDLRS Administration/HRD Project.
- h. Approval of Letters of Agreement with the following independent contractors who will provide services for the Early Reading First REACH II project: #757-10-473 - Tammy Griffis and #757-10-474 - Dawn Valentine.
- i. Approval of Letters of Agreement with the following independent contractors who will provide online facilitation for the PDA-ESE modules: #750-10-100-7010- Janice Pulcini; #750-10-101-7010 - Nancy Webb; #750-10-102-7010 - Jamie Varney; #750-10-103-7010 - Mangum Consulting, Inc.; and #750-10-104-7010- Janice Pulcini.

E. WHEN NECESSARY, THE BOARD WILL GO INTO EMERGENCY SESSION TO TAKE ACTION ON ANY ITEMS WHICH REQUIRE IMMEDIATE ATTENTION AND HAVE NOT BEEN LISTED ON THE AGENDA.

F. DISCUSSION AGENDA

- 1. Old Business

2. New Business

- a. Discussion and Approval of Proclamation Recognizing November as Communities in Schools Awareness Month.
- b. Discussion and Input on adding a Health Savings Account to the Menu of District Health Benefits.
- c. Discussion and Input on Open Enrollment for Health Benefits.

G. REPORTS

1. School Board Members
2. Board Attorney
3. Superintendent

H. ADJOURNMENT

(NOTICE: BOARD PACKET DOCUMENTS MAY BE REVIEWED IN THE SUPERINTENDENT'S OFFICE AT THE DISTRICT SCHOOL BOARD AT 200 SOUTH SEVENTH STREET, PALATKA, FLORIDA, MONDAY THROUGH FRIDAY, BETWEEN THE HOURS OF 8:00 A.M. AND 4:30 P.M., AND/OR COPIES OF ANY DOCUMENTS CONTAINED IN THE PACKET CAN BE OBTAINED BY CALLING THE SUPERINTENDENT'S OFFICE AT [386]329-0602)

(NOTICE: THE DISTRICT SCHOOL BOARD OF PUTNAM COUNTY WILL PROVIDE, UPON REQUEST, AUXILIARY AIDS AND SERVICES TO THOSE DISABLED PERSONS DESIRING TO ATTEND ITS SCHEDULED MEETINGS. PERSONS NEEDING ASSISTANCE ARE REQUESTED TO NOTIFY THE SUPERINTENDENT'S OFFICE OF THEIR NEED AT LEAST TWO WORKING DAYS PRIOR TO THE DATE OF THE MEETING.)

(NOTICE: ANY PERSON DESIRING TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE SAID PERSON MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FLORIDA STATUTES 286.0105)

(NOTICE: PLEASE BE ADVISED THAT ALL REGULAR, SPECIAL AND WORKSHOP MEETINGS OF THE PUTNAM COUNTY SCHOOL BOARD ARE VIDEOTAPED AND TELEVISED BY THE PUTNAM COUNTY SCHOOL BOARD AND MAY BE VIDEOTAPED AND TELEVISED BY OTHERS. PRESENCE AND/OR PARTICIPATION AT ANY SCHOOL BOARD MEETING CONSTITUTES ACKNOWLEDGEMENT OF SAID VIDEOTAPING AND TELEVISING AND FURTHER CONSTITUTES CONSENT TO BEING VIDEOTAPED AND TELEVISED IN CONJUNCTION THEREWITH.)