

DISTRICT SCHOOL BOARD OF PUTNAM COUNTY, FLORIDA

TUESDAY, SEPTEMBER 15, 2009

LOCATION OF MEETING: SCHOOL BOARD MEETING ROOM, CAMPBELL ADMINISTRATION BUILDING
ADDRESS: 200 SOUTH SEVENTH STREET, PALATKA, FLORIDA 32177

REGULAR MEETING AGENDA 3:30 P.M.

- A. OPENING
 - 1. Pledge of Allegiance to the Flag
- B. PUBLIC HEARING ON THE FOLLOWING SCHOOL BOARD POLICY CHANGES:
 - 1. Amendment of PCDSB Policy, Designation Number 6Gx54, **2.20, Wellness Policy**
- C. PRESENTATIONS/DELEGATIONS
 - 1. Presentation by Danny Hood, Director of Transportation to Retiring Employee Edward A. Beck, Jr.
 - 2. Presentation by Putnam County Putnam County Anti-Drug Coalition.
 - 3. Presentation by Karen Swartout, Director, Food Services on Centralization of Food Services.
- D. PUBLIC COMMENTS
- E. CONSENT AGENDA
 - 1. School Board - Superintendent Thomas D. Townsend
 - a. Approval of Listing of School Volunteers (as submitted by Communities in Schools).
 - b. Approval of Out-of-State Travel by Palatka High School Guidance Counselor to attend the US Air Force High School Educator's Program. All expenses to be paid by the Air Force.
 - c. Approval of School Board Minutes.
 - 2. Support Services - Mr. Samuel Foerster
 - a. Approval of the following for the Maintenance/Facilities Department
 - (1) Consultant to assist with Specified Projects.
 - (2) Certificate of Final Inspection for Summer Classroom Renovations at Palatka High School
 - (3) Certificate of Occupancy for Summer Classroom Renovations at Palatka High School.
 - (4) Change Order Number One for Summer Renovations at Palatka High School.
 - (5) Five Year District Facilities Work Program.
 - b. Approval of the following for the Purchasing Department - (Mrs. Sandy Scranton)
 - (1) Addition of 1988 International Bus to Surplus List.
 - (2) Award of Contract for Lubricants and Antifreeze to Rozier's Oil Company. RFBP 540421013
 - 3. Human Resources - Mr. Werner Holloway
 - a. Approval of Personnel Matters.
 - b. Approval of New Job Description: **Administrator (Coordinator), School Safety and Security**
 - 4. Finance - Mrs. Rhonda Odom
 - a. Approval of 2009 - 2010 Personnel Allocations, Change Number 16

- b. Approval of the Annual Financial Report for Fiscal Year 2008-2009. (Available prior to Board Meeting)
 - c. Approval of financial reports through August 31, 2009 (Available prior to Board Meeting).
 - d. Approval of Authorization to Pay Vouchers for October, 2009.
5. Instructional/Curriculum Services - Dr. Grace Thomas
- a. Approval of Reading Edge Instructional Materials, Supplies & Professional Development {Ms. Grace Thomas}.
 - b. Approval of Power Teaching (Math) Instructional Materials, Supplies & Professional Development {Ms. Grace Thomas}.
 - c. Approval to pay five paraprofessionals their hourly rate to provide child care for a total of twelve hours during the "Active Parenting for Teens" classes for parents after hours at middle schools with total cost not to exceed \$1,200.00 {Ms. Mary Beth Hedstrom}.
 - d. Approval to prepay registration fees for two Federal Program Employees to attend the Florida Homeless Coalition Conference, October 26-27, 2009 in Clearwater, Florida. {Ms. Mary Beth Hedstrom}.
 - e. Approval of Consultant for Independent External Evaluation of Three 21st Century Community Learning Grants. (Mrs. Mary Beth Hedstrom)
 - f. Approval of 2009-2010 Supplemental Educational Services Contracts. {Mr. Bob Kuhn}.
 - g. Approval of out-of-state travel for Mrs. Helen Muir and Mrs. Mary Piazza to attend Pearson Digital Learning 2009 Users Conference, September 28-30, 2009 in Phoenix, Arizona. {Ms. Helen Muir}.
 - h. Approval of 2009-2010 Clinical Agreement with Family Medical & Dental Center {Ms. Helen Muir}.
6. Student Services - Ms. Constance Schneider
- a. Approval of transfer requests, including recommendations concerning transfers to or from the alternative classes housed at home schools.
 - b. Approval of request for students to attend school in another county for the 2009-2010 school year.
 - c. Approval of request for Update for Code of Conduct.
7. North East Florida Educational Consortium - Dr. Jim Surrency
[Items Affecting Putnam County are identified with (P)]
- a. Approval of consultants as listed.
 - b. Approval of travel out of the country to the Dominican Republic and reimbursement of all travel-related expenses for Ulysees Gilbert and the following representatives from the International Education Resource Center Foundation: Samuel Brooks, Dr. Raymond Giles, and Mark Giles. The dates for this trip will be from September 25-27, 2009; to include travel before and after those dates.
 - c. Approval of out-of-state travel for Dr. James A. Surrency to attend the ACCT (Association of Community College Trustees) Leadership Congress in San Francisco, California on October 7-10, 2009; to include travel before and after the conference dates. All travel-related expenses will be paid by Lake City Community College.
 - d. Approval of out-of-state travel and reimbursement of all travel-related expenses for Jo Hudson, Dr. Lynda Hayes, and Dr. Hazel Jones to attend the Council for Exceptional Children - Division for Early Childhood Conference in Albuquerque, New Mexico on October 14-19, 2009.
 - e. Approval of the NEFEC Florida Reading Initiative project in the amount of \$1,200,000.00.
 - f. Approval of an amendment to Subrecipient Agreement #1777-1049-01-A with the University of South Florida and the North East Florida Educational Consortium.
 - g. Approval of Letter of Agreement #750-10-018-7010 between the District School Board of Putnam County on behalf of the North East Florida Educational

Consortium and Barbara S. Smith, an independent contractor who will provide services for the FDLRS Administration/HRD Project.

- h. Approval of Letter of Agreement #750-10-001-8010 with Elisa Wern, an independent contractor who will provide services for the Region 2 FDLRS Technology Library website.
- i. Approval of Contractual Agreement #733-10-201 with the District School Board of Bradford County to provide school based support and professional development for schools in differentiated accountability and restructuring.
- j. Approval of Letter of Agreement #750-10-001-7010 with Karen Bennett, an independent contractor who will provide services for the FDLRS/NEFEC project.
- k. Approval of Letters of Agreement with the following independent contractors who will provide services for the Distance Learning project: #739-10-034 - Amie Bachle and #739-10-035 - Cindy Cranford.
- l. Approval of Letters of Agreement with the following independent contractors who will provide services for the Early Reading First REACH II project: #757-10-452 - Karen Williams; #757-10-453 - Krista Schwenk Garner; #757-10-454 - Ashlee Shaw; #757-10-455 - Twyla Mancil; #757-10-456 - Maria Taylor; #757-10-457 - Meaghan Keenan; #757-10-458 - Shauna Miller; #757-10-459 - Jeff Ditterline; #757-10-460 - Angela Dobbins; #757-10-461 - Lee Ann Lehman; #757-10-462 - Sally Moore; #757-10-463 - Erika Jones; #757-10-464 - Pam Chalfant; #757-10-465 - Cathrine Beaunae; #757-10-466 - Nora Wimberley; and #757-10-467 - Marissa Casamassino.

F. WHEN NECESSARY, THE BOARD WILL GO INTO EMERGENCY SESSION TO TAKE ACTION ON ANY ITEMS WHICH REQUIRE IMMEDIATE ATTENTION AND HAVE NOT BEEN LISTED ON THE AGENDA.

G. DISCUSSION AGENDA

a. New Business

- (1) Approval of Budget Amendments to Close Fiscal Year 2008-2009. (Available prior to Board Meeting)
- (2) Discussion, Input and Approval to add Community Liaison allocation to Superintendent's Office.

H. REPORTS

- 1. School Board Members
- 2. Board Attorney
- 3. Superintendent

I. ADJOURNMENT

(NOTICE: BOARD PACKET DOCUMENTS MAY BE REVIEWED IN THE SUPERINTENDENT'S OFFICE AT THE DISTRICT SCHOOL BOARD AT 200 SOUTH SEVENTH STREET, PALATKA, FLORIDA, MONDAY THROUGH THURSDAY, BETWEEN THE HOURS OF 7:00 A.M. AND 5:00 P.M., AND/OR COPIES OF ANY DOCUMENTS CONTAINED IN THE PACKET CAN BE OBTAINED BY CALLING THE SUPERINTENDENT'S OFFICE AT [386]329-0602)

(NOTICE: THE DISTRICT SCHOOL BOARD OF PUTNAM COUNTY WILL PROVIDE, UPON REQUEST, AUXILIARY AIDS AND SERVICES TO THOSE DISABLED PERSONS DESIRING TO ATTEND ITS SCHEDULED MEETINGS. PERSONS NEEDING ASSISTANCE ARE REQUESTED TO NOTIFY THE SUPERINTENDENT'S OFFICE OF THEIR NEED AT LEAST TWO WORKING DAYS PRIOR TO THE DATE OF THE MEETING.)

(NOTICE: ANY PERSON DESIRING TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE SAID PERSON MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FLORIDA STATUTES 286.0105)

(NOTICE: PLEASE BE ADVISED THAT ALL REGULAR, SPECIAL AND WORKSHOP MEETINGS OF THE PUTNAM COUNTY SCHOOL BOARD ARE VIDEOTAPED AND TELEVISED BY THE PUTNAM COUNTY SCHOOL BOARD AND MAY BE VIDEOTAPED AND TELEVISED BY OTHERS. PRESENCE AND/OR PARTICIPATION AT ANY SCHOOL BOARD

MEETING CONSTITUTES ACKNOWLEDGEMENT OF SAID VIDEOTAPING AND TELEVISIONING AND FURTHER CONSTITUTES CONSENT TO BEING VIDEOTAPED AND TELEVISED IN CONJUNCTION THEREWITH.)