

DISTRICT SCHOOL BOARD OF PUTNAM COUNTY, FLORIDA

TUESDAY, MAY 5, 2009

LOCATION OF MEETING: *SCHOOL BOARD MEETING ROOM, CAMPBELL ADMINISTRATION BUILDING*
ADDRESS: *200 SOUTH SEVENTH STREET, PALATKA, FLORIDA 32177*

REGULAR MEETING AGENDA 3:30 P.M.

- A. OPENING
 - 1. Pledge of Allegiance to the Flag
- B. PRESENTATIONS
 - 1. Presentation of Awards to Winners of the **CRIME STOPPERS** Poster Contest sponsored by the Office of State Attorney, Putnam County Sheriff's Office and District School Board
- C. PUBLIC COMMENTS
- D. CONSENT AGENDA
 - 1. School Board - Superintendent Thomas D. Townsend
 - a. Approval of Listing of School Volunteers (as submitted by Communities in Schools).
 - b. Approval of Three School Trips (1-Interlachen High School; 1-Q.I. Roberts Middle; 1-Palatka High School).
 - c. Approval for Board Members to attend Florida School Board Association's Annual Spring Conference, June 10-12, 2009 in Tampa, Florida.
 - 2. Support Services - Mr. Samuel Foerster
 - a. Approval of the following for the Maintenance Department - (Mr. Justin Morris)
 - (1) Putnam County School District Educational Five Year Plant Survey.
 - b. Approval of the following for the Purchasing Department - (Mrs. Sandy Scranton)
 - (1) One Year Extension of the Pest Control Service Contract with Do All Pest Control. RFP 54007731
 - (2) One Year Extension of the Milk Products Contract with M&B Products, Inc. RFB 54007907
 - (3) Contract Award to Kleen Air for Polyester Filter Media. RFBP 54031940
 - 3. Human Resources - Mr. Werner Holloway
 - a. Approval of Personnel Matters.
 - b. Approval of Job Descriptions:
 - (1) Attendance Assistant
 - (2) Maintenance Manager (Custodial)
 - (3) Maintenance Specialist (Custodial)
 - (4) Maintenance Specialist (Trades)
 - 4. Finance - Mrs. Rhonda Odom
 - a. Approval of 2008 - 2009 Personnel Allocations, Change Number 15.
 - b. Approval of the Indirect Cost Rate for 2009 - 2010.
 - c. Approval of the 2009 - 2010 Medicaid School Administrative Claiming Agreement (MACS) with Seminole County.
 - d. Approval of Engagement Letter with Davis Monk for preparation of the Annual Financial Report for Fiscal Year ending June 30, 2009.

5. Instructional/Curriculum Services - Dr. Grace Thomas

- a. Approval to submit a Project Amendment request for Title VI, Part B, Subpart 2: Rural and Low Income Schools to add a new cost strip {Ms. Grace Thomas}.
- b. Approval of stipends to teachers who completed the Reading Endorsement during the 2008-2009 school year and will be employed with the Putnam County School Board during the 2009-2010 school year {Ms. Grace Thomas}.
- c. Approval of Contract between the Early Learning Coalition of Putnam and St. Johns County and the Putnam County School District for the 2009-2010 fiscal year {Ms. Janice Pounds}.
- d. Approval of Consultant, Gwynn Cadwallader to provide services for the District Leadership Activities Analysis and Development project (Ms. Mary Beth Hedstrom).

6. Student Services - Ms. Constance Schneider

- a. Approval of Recommendations concerning School Transfer Requests including transfers to or from the alternative classes housed at home schools.
- b. Approval of request for students to attend school in another county for the 2009-2010 School Year.

7. North East Florida Educational Consortium - Mr. Robert Smith

[Items Affecting Putnam County are identified with (P)]

- a. Approval of consultants as listed.
- b. Approval of out-of-state travel for Nancy Thompson to attend the ATLAST Item Writing Workshop in Chapel Hill, North Carolina on May 14-16, 2009.
- c. Approval of a Memorandum of Understanding with the District School Board of Hernando County regarding the Students Understanding Math and Science (SUMS) program.
- d. Approval of Letter of Agreement #731-09-006 with MyCera, Inc. (Dr. Mary Chambers), an independent contractor who will provide consulting and support services.

E. WHEN NECESSARY, THE BOARD WILL GO INTO EMERGENCY SESSION TO TAKE ACTION ON ANY ITEMS WHICH REQUIRE IMMEDIATE ATTENTION AND HAVE NOT BEEN LISTED ON THE AGENDA.

F. DISCUSSION AGENDA

1. New Business

- a. Discussion, Input and Appointment of a Board Member, Alternate Board Member and Citizen for School District Representation on the Putnam County Value Adjustment Board.

G. REPORTS

1. School Board Members
2. Board Attorney
3. Superintendent

H. ADJOURNMENT

(NOTICE: BOARD PACKET DOCUMENTS MAY BE REVIEWED IN THE SUPERINTENDENT'S OFFICE AT THE DISTRICT SCHOOL BOARD AT 200 SOUTH SEVENTH STREET, PALATKA, FLORIDA, MONDAY THROUGH FRIDAY, BETWEEN THE HOURS OF 7:45 A.M. AND 4:30 P.M., AND/OR COPIES OF ANY DOCUMENTS CONTAINED IN THE PACKET CAN BE OBTAINED BY CALLING THE SUPERINTENDENT'S OFFICE AT [386]329-0602)

(NOTICE: THE DISTRICT SCHOOL BOARD OF PUTNAM COUNTY WILL PROVIDE, UPON REQUEST, AUXILIARY AIDS AND SERVICES TO THOSE DISABLED PERSONS DESIRING TO ATTEND ITS SCHEDULED MEETINGS. PERSONS NEEDING ASSISTANCE ARE REQUESTED TO NOTIFY THE SUPERINTENDENT'S OFFICE OF THEIR NEED AT LEAST TWO WORKING DAYS PRIOR TO THE DATE OF THE MEETING.)

(NOTICE: ANY PERSON DESIRING TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE SAID PERSON MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FLORIDA STATUTES 286.0105)

(NOTICE: PLEASE BE ADVISED THAT ALL REGULAR, SPECIAL AND WORKSHOP MEETINGS OF THE PUTNAM COUNTY SCHOOL BOARD ARE VIDEOTAPED AND TELEVISED BY THE PUTNAM COUNTY SCHOOL BOARD AND MAY BE VIDEOTAPED AND TELEVISED BY OTHERS. PRESENCE AND/OR PARTICIPATION AT ANY SCHOOL BOARD MEETING CONSTITUTES ACKNOWLEDGEMENT OF SAID VIDEOTAPING AND TELEVISING AND FURTHER CONSTITUTES CONSENT TO BEING VIDEOTAPED AND TELEVISED IN CONJUNCTION THEREWITH.)