

DISTRICT SCHOOL BOARD OF PUTNAM COUNTY, FLORIDA

TUESDAY, MARCH 24, 2009

LOCATION OF MEETING: SCHOOL BOARD MEETING ROOM, CAMPBELL ADMINISTRATION BUILDING  
ADDRESS: 200 SOUTH SEVENTH STREET, PALATKA, FLORIDA 32177

REGULAR MEETING AGENDA 3:30 P.M.

- A. OPENING
  - 1. Pledge of Allegiance to the Flag
- B. PRESENTATIONS
  - 1. Ms. Linda Osborne, Program Specialist and Migrant Education Program staff for a presentation on the Migrant Education Program.
  - 2. Mr. Ulysees Gilbert, Coordinator for a presentation on NEFEC's Educator Recruitment and Retention Program.
  - 3. Mr. Dave Powell, Tobacco Prevention Coordinator with the Putnam County Health Department for a presentation on a "Smoke Free District".
- C. PUBLIC COMMENTS
- D. CONSENT AGENDA
  - 1. School Board - Superintendent Thomas D. Townsend
    - a. Approval of Listing of School Volunteers (as submitted by Communities in Schools).
    - b. Approval of Ten School Trips (1-Ochwilla Elementary; 1-Robert H. Jenkins Middle School; 2-Crescent City Jr./Sr. High School; 3-Interlachen High School; 3-Palatka High School)
    - c. Approval of Revised Putnam County School Board Five Year Strategic Plan.
    - d. Approval to Pay Florida School Board Association 2009-2010 dues.
    - e. Approval of School Board Meeting Minutes.
  - 2. Support Services - Mr. Samuel Foerster
    - a. Approval to Pre-pay Registration Fees for attending Florida Educational Negotiators' 29<sup>th</sup> Annual Spring Training Program.
    - b. Approval of the following for the Maintenance Department-(Mr. Justin Morris)
      - (1) Specifications and Phase III Drawings for Palatka High School Classroom Renovations.
      - (2) Certification of Facilities Data for the Florida Inventory of School Houses (F.I.S.H.)
    - c. Approval of the following for the Purchasing Department-(Mrs. Sandy Scranton)
      - (1) Richo Copier Lease for North East Florida Educational Consortium.
      - (2) To purchase Above Ground Fuel Storage Tank for Palatka bus compound. RFBP 54042937
      - (3) Addendum to Contracted Electrical Service bid (RFBP 54031703); adding item number 26 under General Conditions.
  - 3. Human Resources - Mr. Werner Holloway
    - a. Approval of Personnel Matters.
    - b. Approval Job Description - *Operations Specialist/Energy Management*
  - 4. Finance - Mrs. Rhonda Odom
    - a. Approval of financial reports through February 28, 2009 (available prior to board meeting).
    - b. Approval of authorization to pay vouchers for April, 2009.

- c. Approval of corrected rate sheet for Blue Cross Blue Shield Insurance.
- d. Approval 2008-2009 Personnel Allocations Change Number 13.

5. Instructional/Curriculum Services - Dr. Grace Thomas

- a. Approval of Addendum to the 2008-2009 Interinstitutional Articulation Agreement between the District School Board of Putnam County and St. Johns River Community College. (Dr. Grace Thomas).
- b. Approval to submit a Project Amendment Request for Title II, Part A, Teacher and Principal Training and Recruiting Fund to incorporate roll forward funds. {Dr. Grace Thomas}.
- c. Approval of proposed date and time for E. H. Miller School graduation ceremony {Dr. Grace Thomas}.
- d. After-the-fact approval of a contract to employ the services of Success for All Foundation, Inc. to implement the Success360 Power Teaching program {Ms. Mary Beth Hedstrom}.
- e. Approval of stipends to teachers attending Rigor, Engagement and Power Standards training at Beasley Middle School on April 13 & 14, 2009 {Ms. Mary Beth Hedstrom}.
- f. Approval of stipends to teachers, as listed, for additional hours to provide after-school tutoring for kindergarten through 2nd grade students in Reading and Math at Melrose Elementary School beginning March 23 through May 19, 2009 {Ms. Mary Beth Hedstrom}.
- g. Approval of payment of stipends to teachers for attending RE-FRI at Miller Intermediate School on June 10-12, 2009 {Ms. Mary Beth Hedstrom}.
- h. Approval of payment of stipends to teachers at Miller Intermediate School for providing after-school tutoring for targeted students to receive intervention in reading, math, science and social studies beginning March 31- May 7, 2009 {Ms. Mary Beth Hedstrom}.
- i. After-the-fact approval of stipend to the Food Service Assistant Manager at Interlachen Elementary School for her assistance with the Parent Day Involvement on February 24, 2009 {Ms. Mary Beth Hedstrom}.
- j. Approval of Third Grade Reading Camp Program to be held June 10 - 30, 2009, at Miller Intermediate School, Mellon Elementary School and Interlachen Elementary School {Ms. Janice Pounds}.
- k. Approval of E.H. Miller Summer Program to be held June 10-30, 2009 (Ms. Janice Pounds).
- l. Approval of an Interagency Agreement between Putnam County School District, the Florida Department of Children and Families, Circuit 7, and Community Partnership for Children {Ms. Connie Schneider}.
- m. Approval of six (6) students from each middle school and at least five (5) chaperones to attend NEFEC's 2009 Middle School Teen Summit at Florida Elks Youth Camp in Umatilla on April 27-29, 2009 {Ms. Victoria Smith}.
- n. Approval of a budget amendment for Enhancing Education Through Technology (EETT) Competitive Grant {Mr. George Williams}.
- o. Approval of out-of-state travel to Atlanta, Georgia, April, 2009 for fifteen District employees (Dr. Grace Thomas).
- p. Approval of Middle School Grade Recovery Summer Program and High School Driver's Education Summer Program to be held June 10 - 30, 2009 at Miller Intermediate School, Beasley Middle School and Price Middle School {Ms. Mary Wood-Piazza}.
- Q. Approval of Summer Enrichment Program for Project PRAISE students to be held June 10 - 30, 2009 at Miller Intermediate School. (Ms. Mary Beth Hedstrom).

6. Student Services - Ms. Constance Schneider

- a. Approval of Recommendations concerning School Transfer Requests including transfers to or from the alternative classes housed at home schools.
- b. Approval of request for students to attend school in another county for the 2009-2010 school year.

7. North East Florida Educational Consortium - Mr. Robert Smith

[Items Affecting Putnam County are identified with (P)]

- a. Retroactive approval of consultants due to School Board meeting date being changed.
- b. Approval of consultants as listed.
- c. Approval of Letter of Agreement #750-09-104-7509 with Jamie Varney, an independent contractor who will provide services for the PDA-ESE project.
- d. Approval of Letter of Agreement #734-09-001-734 with Jerry Falls, an independent contractor who will provide services for the NEFEC Regional Information Center.
- e. Approval of Letter of Agreement #741-09-200 with Shelly Rider, an independent contractor who will develop and facilitate the Florida Students Using Mathematics Skillfully Trainer Institute.
- f. Approval of Letters of Agreement with the following independent contractors who will provide services for the Florida Reading Initiative: #762-09-299-Emilee Mecusker and #762-09-300-Patti Mesnard.
- g. Approval of Letters of Agreement with the following independent contractors who will provide services for the Early Reading First grant: #757-09-351-Jessica Smith; #757-09-352-Melissa Kummer; #757-09-353-Clayton Boxell; #757-09-354-Dr. Karen Kilgore; and #757-09-355-Dr. Cynthia Griffin
- h. Approval of Subrecipient Agreement #1777-1049-01-A with the University of South Florida to support the Florida PROMiSE project (replaces previously approved agreement)
- i. Approval of Attachment #09-039-A3 to Contract #731-09-039 with P.K. Yonge Developmental Research School for Testing Program Services from March 1 to June 30, 2009
- j. Approval of Agreements with the following for the Dropout Prevention/Credit Recovery Program: Wekiva High School, Winter Park High School, and Colonial High School.
- k. Approval of a State Project Amendment and no cost extension for the ADAPT/FOLAC/FADI-NEFEC grant through September 30, 2009.
- l. Approval of a State Project Amendment and no cost extension for the Literacy Essentials and Reading Network grant through September 30, 2009.
- m. Approval of a State Project Amendment and no cost extension for the Florida Reading Initiative grant through September 30, 2009.
- n. Approval of a State Project Amendment and no cost extension for the Call Me MISTER in Florida program through October 31, 2009.
- o. Approval of a project application for the Tri-County Career Academy Partnership Project with a budget of \$179,000.00.
- p. Approval of a grant application for the Improving Literacy Through School Libraries Grant with a budget amount of \$411,589.79.

E. WHEN NECESSARY, THE BOARD WILL GO INTO EMERGENCY SESSION TO TAKE ACTION ON ANY ITEMS WHICH REQUIRE IMMEDIATE ATTENTION AND HAVE NOT BEEN LISTED ON THE AGENDA.

F. DISCUSSION AGENDA

1. New Business

- a. Approval of Budget Amendments through February 28, 2009 (available prior to board meeting).
- b. Discussion and Input on Request by Former Superintendent for Recalculation of Sick Leave Payout.

G. REPORTS

1. School Board Members
2. Board Attorney
3. Superintendent

H. ADJOURNMENT

(NOTICE: BOARD PACKET DOCUMENTS MAY BE REVIEWED IN THE SUPERINTENDENT'S OFFICE AT THE DISTRICT SCHOOL BOARD AT 200 SOUTH SEVENTH STREET, PALATKA, FLORIDA, MONDAY THROUGH FRIDAY, BETWEEN THE HOURS OF 7:45 A.M. AND 4:30 P.M., AND/OR COPIES OF ANY DOCUMENTS CONTAINED IN THE PACKET CAN BE OBTAINED BY CALLING THE SUPERINTENDENT'S OFFICE AT [386]329-0602)

(NOTICE: THE DISTRICT SCHOOL BOARD OF PUTNAM COUNTY WILL PROVIDE, UPON REQUEST, AUXILIARY AIDS AND SERVICES TO THOSE DISABLED PERSONS DESIRING TO ATTEND ITS SCHEDULED MEETINGS. PERSONS NEEDING ASSISTANCE ARE REQUESTED TO NOTIFY THE SUPERINTENDENT'S OFFICE OF THEIR NEED AT LEAST TWO WORKING DAYS PRIOR TO THE DATE OF THE MEETING.)

(NOTICE: ANY PERSON DESIRING TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE SAID PERSON MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FLORIDA STATUTES 286.0105)

(NOTICE: PLEASE BE ADVISED THAT ALL REGULAR, SPECIAL AND WORKSHOP MEETINGS OF THE PUTNAM COUNTY SCHOOL BOARD ARE VIDEOTAPED AND TELEVISED BY THE PUTNAM COUNTY SCHOOL BOARD AND MAY BE VIDEOTAPED AND TELEVISED BY OTHERS. PRESENCE AND/OR PARTICIPATION AT ANY SCHOOL BOARD MEETING CONSTITUTES ACKNOWLEDGEMENT OF SAID VIDEOTAPING AND TELEVISING AND FURTHER CONSTITUTES CONSENT TO BEING VIDEOTAPED AND TELEVISED IN CONJUNCTION THEREWITH.)