

PUTNAM COUNTY SCHOOL DISTRICT

Job Description

Job Title:	Teacher, Physical Education, Elementary	Job Code: 51039
Job Classification:	07 Regular Classroom Teachers	EEO Line: 26
Job Class Category:	A Instructional Personnel	Job Description Supplement Code: 10
Reports to:	Principal	Salary Locator: Instructional Schedule

SUMMARY:

To develop in each pupil an understanding of the relationship of good body function and exercise; to motivate each pupil to cultivate physical fitness, hygienic habits, and good social and emotional adjustment; to discover and develop talents of pupils in physical achievement; to develop strength, skill, agility, poise, and coordination in individual, dual, and team physical activities and sports, in accordance with each pupil's ability.

QUALIFICATIONS:

- (1) Bachelor's Degree from an accredited educational institution with major or minor in Physical Education
- (2) Valid State of Florida Educator's Certificate or Statement of Eligibility
- (3) Satisfactory criminal background check
- (4) ESOL Endorsement/Certification preferred

*Reasonable accommodations may be made to enable individuals with disabilities, who are otherwise qualified, to perform the essential functions.

KNOWLEDGE, SKILLS, COMPETENCIES AND ABILITIES: To perform the job successfully, an individual should demonstrate the competencies:

- (1) Ability to read and interpret documents such as policies and procedure manuals. Follow directions and apply common sense understanding to carry out instructions furnished in written, oral or diagram form.
- (2) To perform this job successfully, an individual should have knowledge of current Human Resources leave system and Skyward inventory system (if applicable) or be willing to learn new technology practices.
- (3) Ability to utilize technology in facilitating instruction
- (4) Physical stamina and skill for specific coaching assignments
- (5) Willingness to work with others and respond constructively to feed back; work collaboratively with colleagues
- (6) Ability to utilize in-class assessments to shape lessons and drive instruction
- (7) Ability to enforce 100% engagement in a classroom of scholars at all times and utilize behavior management strategies to set and maintain clear expectations
- (8) Proven record of achievement as evidenced by student work, learning and data
- (9) Ability to student curriculum and Common Core Standards for grade levels taught and do the intellectual work needed to deliver instruction at a high level.
- (10) Ability to adjust tasks and schedule to changed priorities

PERFORMANCE RESPONSIBILITIES:

- (1) Serve as a role model for students, dressing and grooming professionally, demonstrating the importance and relevance of learning, accepting responsibility, and demonstrating pride in the honorable profession of teaching.
- (2) Creates a classroom environment that is conducive to learning and appropriate to the maturity, interest, and abilities of students
- (3) Establish high standards and expectations for all students to accept responsibility for behavior.
- (4) Supervise students and consistently administer rules regarding student behavior.
- (5) Keep accurate records of student attendance and behavior, including any tardiness, and submit to the administration in a timely fashion.
- (6) Evaluate each student's performance and growth in knowledge and aesthetic understandings, and prepare progress reports
- (7) Teaches knowledge and skills in physical fitness, health education, rhythms and dance, and individual, dual, or team sports; utilizing course of study adopted by the Board of Education and other appropriate learning activities.
- (8) Instructs pupils in citizenship and basic subject matter specified in state law and administrative regulations and procedures of the school district

- (9) Works cooperatively with other physical education teachers in planning a balanced physical education program
- (10) Analyzes, demonstrates, and explains basic skills, knowledge's, and strategies of formal sports, games rhythms, and fundamentals of body movement.
- (11) Provides individualized and small group instruction in order to adapt the curriculum to the needs of each pupil, to the extent feasible.
- (12) May teach Physical Education classes for handicapped pupils
- (13) Provides appropriate safety instruction and makes safety checks on equipment and field areas to insure the over-all safety of pupils.
- (14) Maintains control of storage and use of school-owned property
- (15) Establishes and maintains standards of pupil behavior needed to provide an orderly, productive environment in the physical education areas.
- (16) Evaluates each pupil's growth in physical skills, knowledge, and contribution in team sports
- (17) Maintains professional competence through in-service education activities provided by the district, and/or in self-selected professional growth activities
- (18) Participates cooperatively with the appropriate administrator to develop the method by which he/she will be evaluated in conformance with district guidelines.
- (19) Selects and requisitions uniforms, equipment, and instructional aids; maintains required inventory records.
- (20) Communicates with parents and school counselors on pupil progress
- (21) Identifies pupil needs and cooperates with other professional staff members in helping pupils solve health, attitude, and learning problems.
- (22) Supervises pupils in out-of-classroom activities during the assigned work day
- (23) Work cooperatively with adults assigned to the classroom (e.g., paraprofessionals, student teachers, parents, and volunteers), establishing clear expectations for roles and responsibilities.
- (24) Maintain positive, cooperative, and mutually supportive relationships with the administration, instructional staff, students, parents, and representatives of resource agencies within the community.
- (25) Attend required staff meetings and serve, as appropriate, on staff committees.
- (26) Continue to grow professionally through collaboration with colleagues and professional growth experiences.
- (27) Protect confidentiality of records and information gained as part of exercising professional duties and use discretion in sharing such information within legal confines.
- (28) Attends IEP, Section 504, or other related meetings necessary for student assessment and/or compliance with federal and/or state law
- (29) Maintain professional competence through in-service education activities provided by the school and/or in self-selected professional growth activities
- (30) Communicate with parents and school counselors on pupil progress
- (31) Perform any other duties as assigned by Principal(s)

PHYSICAL REQUIREMENTS:

Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan.
Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the PCSD Board's policy on evaluation of personnel.

BOARD APPROVAL:

February 2004

Amended: May 20, 2014