

**Putnam County School District**  
**Description of Differentiated Pay for *Classified Personnel***  
**2018-2019**

Differentiated Pay Elements	Description	Compensation Type and Size	Estimated Cost	Next Steps
	<p><i>Describe how the district will differentiate for this element.</i></p> <p><i>Include the criteria for receiving the award.</i></p>	<p><i>Will the compensation be given as a bonus or a base pay increase?</i></p> <p><i>How much will qualifying classified personnel receive?</i></p>	<p><i>How much does the district estimate it will pay out for this differentiated pay element?</i></p>	<p><i>How do I apply?</i></p> <p><i>How will I know if I am awarded a bonus?</i></p>
<p><b>Additional Responsibilities</b></p>	<p>Supplemental pay may be provided to classified personnel who have been assigned additional responsibilities by the principal, department head or superintendent for the benefit of the students of the Putnam County School Board. The Differentiated Pay committee will review any and all letters / requests submitted to determine if additional compensation will be awarded.</p> <p>* In order for a person to be considered for this additional compensation, the employee must provide additional support / responsibilities that are above and beyond the scope of their current position. All submissions for consideration require a site supervisors' approval.</p>	<p>All compensation will be provided as a bonus for any qualifying personnel.</p> <p>A review committee consisting of three members appointed by the Superintendent will meet monthly to determine if additional compensation will be provided in this area.</p> <p>The actual amount of compensation will be determined by the committee but will remain in compliance with the advertised salary schedule.</p>	<p>The committee will determine if the employee is eligible for the additional monies under the Differentiated Pay plan. All monetary awards will be disbursed no later than June 30.</p> <p>The total amount allocated for Administrative/Support and Classified Employees under the Differentiated Pay Plan is \$40,000.00.</p>	<p>If an employees has specific questions concerning eligibility for Differentiated pay, they should speak with their site supervisor.</p> <p>All monetary awards will be disbursed no later than June 30.</p>