

Putnam County School District

2018 - 2019 Best & Brightest Scholarship Program

OVERVIEW

The Best and Brightest Teacher Scholarship Program was established by Florida Legislature to reward Florida's teachers who have been evaluated as highly effective and who have earned college entrance exam scores that indicate they were exceptionally well prepared for college level coursework. Through this scholarship, qualifying teachers may be eligible to earn a monetary award for the 2018-2019 school year.*

NOTE: There are different award amounts available for classroom teachers based on 2017-2018 Summative ratings. One award has ACT/SAT requirements and the other two do not have test score requirements.

Section 1: Eligibility Requirements for \$6000* Scholarship (Highly Effective & 80th Percentile ACT/SAT Scores) - All components must be satisfied

- ❑ Be a classroom teacher as defined by 1012.01(2)(a), F.S. during the 2017-2018 school year
Classroom teachers —Classroom teachers are staff members assigned the professional activity of instructing students in courses in classroom situations, including basic instruction, exceptional student education, career education, and adult education. (PCSD School Board also approved to include all elementary support teachers such as PE, Music, Drama, Art, etc as well as any ESE teacher that is providing support through co-teaching facilitation regardless if the teacher is or is not on the students' schedule.)

Instructional personnel that are not included in 1012.01(2)(a), F.S., and therefore are NOT eligible to apply are the following unless they can also be defined as a classroom teacher more than 50% of the school day in addition to these responsibilities:
 - *Certified School Counselors*
 - *Social Workers*
 - *Career Specialists*
 - *School Psychologists*
 - *Librarians/Media Specialists*
 - *Primary Specialists*
 - *Learning Resource Specialists*
 - *Instructional Coaches*

- ❑ Have achieved a composite score at or above the 80th percentile on either the SAT or the ACT based on the National Percentile Ranks in effect when the classroom teacher took the assessment.
 - SAT Percentiles 1973-2015 (see attached chart)
 - ACT Percentiles 1966-2015 (see attached chart)

Note: Individuals who took the SAT prior to 1973 should use the 1973 percentile information to determine whether they scored at or above the 80th percentile. Individuals who took the test after 2015 will need to refer to the score report to determine ranking.

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- ❑ You must have received a **summative** evaluation rating of *Highly Effective* on your 2017-2018 evaluation.
 - Teachers who were employed by another Florida school district or Charter School in the 2017-2018 must provide official documentation that shows their final evaluation rating as Highly Effective.
 - First year teachers or teachers who transferred from another state who have not been evaluated do not need to meet this requirement.
- ❑ Submit to the Department of Human Resources no later than **November 1, 2018** all **official required documentation**:
 1. Best & Brightest Teacher Scholarship Program Application (page 5)
 2. Official record of your ACT/SAT score.
 - a. *If you have submitted your official score report previously with your Best and Brightest application to the PCSD Human Resource Department, then you do not need to submit the score report again.*
 3. New Teachers to the District: Official evaluation document showing a final rating of Highly Effective in 2017-2018 from previous district / charter school

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Section 2: Eligibility Requirements for \$1200* / \$800* Scholarship - NO ACT/SAT SCORE REQUIREMENT

- ❑ An application is **NOT** required for these two awards as they are automatic awards based on evaluation scores.
- ❑ Be a classroom teacher in the 2017-2018 school year **AND** the 2018-2019 school year based on the definition above.
- ❑ Classroom teachers evaluated as highly effective pursuant to s. 1012.34, F.S. in the 2017-2018 school year shall receive a scholarship of \$1200*.
- ❑ Classroom teachers evaluated as effective pursuant to s. 1012.34, F.S. in the 2017-2018 school year will be awarded a scholarship of **up to \$800***. ***If the number of eligible classroom teachers under this subparagraph exceeds the total allocation, the department shall prorate the per-teacher scholarship amount.***
- ❑ New Teachers to the District: Official evaluation document showing a final rating of Effective or Highly Effective in 2017-2018 from previous Florida district / charter school must be submitted to Department of Human Resources no later than November 1, 2018.

Important Dates

- November 1, 2018 - Application deadline for teachers applying for the \$6000 scholarship award along with all supporting documentation - submitted to Department of Human Resources
- November 1, 2018 - New teachers to District - Official evaluation document showing a final rating of Effective or Highly Effective in 2017-2018 from previous Florida district / charter school-- submitted to Department of Human Resources
- December 1, 2018 - District deadline to submit qualified scholarship recipients
- April 1, 2019 - Deadline for scholarship award payments to qualified teachers

****The State of Florida created the Best and Brightest Teacher Scholarship Program to attract and retain high academic achievers in the teaching profession. This is a State funded opportunity. Putnam County School District is not responsible for funding or program parameters. All payments to teachers from this program are subject to payroll and income tax withholding.***

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How to Obtain Your Scores

- **SAT**
 - Order archived score reports by calling 866.756.7346 or by completing and mailing the Archived Score Report Order Form. Please review important information regarding archived score report requests and processing time included on the College Board website.
 - **Request SAT Scores** --- Send scores to yourself.
- **ACT**
 - Replacement score reports can be ordered either by contacting ACT Student Services at 319.337.1270 or by using the 2015-2016 ACT Additional Score Report (ASR) Request Form at <http://www.act.org/content/dam/act/unsecured/documents/asrform.pdf> .
 - Reports for testing that occurred prior to September 2012 have a fee of \$34.00 for normal processing and can be requested back to 1966. Please note: The percentile ranks provided on ASRs reflect current year norms, not the norms in effect at the time of testing.
 - **Request ACT Scores** -- Send scores to yourself

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APPLICATION

COMPLETE ALL INFORMATION BELOW THEN RETURN TO HUMAN RESOURCES

NOTE: This application is ONLY for teachers with qualifying ACT/SAT scores and Highly Effective Final Evaluation Scores who are applying for the \$6000* award.

Checklist of Required Items

- ★ Completed Application
- ★ Official score report from SAT or ACT that shows your score at or above the 80th percentile based on the National Percentile Ranks in effect when you took the examination. (If you have submitted official scores previously, you do NOT need to do so again.)
- ★ Official documentation of a final **summative** rating of Highly Effective on your 2017-2018 evaluation if you taught in a different school district in the state of Florida during 2017-2018..
 - New teachers and teachers who transferred from another state and have not been evaluated in the state of Florida are exempt from this requirement.
- ★ **Application Deadline is November 1, 2018**

Name of Classroom Teacher

2018-2019 Assignment _____ School Name: _____

Is this your first year teaching in Florida? Yes _____ No _____

Phone _____ Email Address _____@my.putnamschools.org

I hereby certify that the information provided by me in this application is true and correct to the best of my knowledge. I understand and agree that any false information, misrepresentation, or omission of facts in this application and the application process may be result in ineligibility and/or disciplinary action.

Employee's Signature: _____ Date: _____

Return this page and other required documentation to:

Tonya Whitehurst, Department of Human Resources, 200 Reid Street, Palatka, FL 32177

FOR OFFICE USE ONLY:	
Date Received: _____	Verified By: _____
Previous recipient? Yes No	Highly effective evaluation as a classroom teacher? Yes No
Qualifying score(s)? Yes No	First-year classroom teacher hired after July 1, 2018? Yes No
Qualifying position? Yes No	



Florida Best & Brightest Scholarship ACT Information on ACT Percentile Rank

In light of the recent Florida legislation related to Florida teacher scores on The ACT, in order to determine whether a Florida teacher scored “at or above the 80th percentile on The ACT based upon the percentile ranks in effect when the teacher took the assessment”, please refer to the following summary.

1. The best evidence is the original student score report received by the teacher
2. If a teacher needs a replacement score report,
 - a. Those can be ordered either by contacting ACT Student Services at 319.337.1270 or by using the 2014-2015 ACT **Additional Score Report (ASR)** Request Form at <http://www.actstudent.org/pdf/asrform.pdf> . Reports for testing that occurred prior to September 2012 have a fee of \$34.00 for normal processing and can be requested back to 1966.
 - b. The percentile ranks provided on ASRs reflect current year norms, not the norms in effect at the time of testing.
 - c. The following are the minimum composite scores that were “at or above the 80th percentile” at the time of testing based upon the best available historical norm information from ACT, Inc.’s archives. For the following test date ranges:
 - September, 2011 through August, 2015 : 26
 - September, 1993 through August, 2011 : 25
 - September, 1991 through August, 1993 : 24
 - September, 1990 through August, 1991 : 25
 - September, 1989 through August, 1990 : 24
 - September, 1985 through August, 1989 : 25
 - September, 1976 through August, 1985 : 24
 - September, 1973 through August, 1976 : 25
 - September, 1971 through August, 1973 : 24
 - September, 1970 through August, 1971 : 25
 - September, 1969 through August, 1970 : 24
 - September, 1968 through August, 1969 : *
 - September, 1966 through August, 1968 : 25

*ACT, Inc. cannot verify the Composite score which corresponds to the 80th percentile for this period from archival materials. If a three-year norm were used for 1968-69 an ACT Composite score of 24 could be applied.

For Score Report Requests: Go to www.actstudent.org/pdf/asrform.pdf or call (319) 337-1270

For questions about this information sheet: Contact Cari Lousch – cari.lousch@act.org

SAT[®] Score Percentile Information for Florida’s Best and Brightest Scholarship

As requested by the State of Florida, the following information can be used to determine the SAT scores that were at or above the 80th percentile based on the rank in effect when the assessment was taken.¹

- Teachers can order archived score reports by calling (866) 756-7346 or by filling out and mailing the form found at <https://sat.collegeboard.org/scores/send-old-sat-scores>. Archived score reports cost \$31.
- Teachers can send a copy of the score report directly to their district for an additional \$11.25 by providing the district’s name and mailing address when ordering.
- Teachers who took the SAT more than once will receive all of the available score reports as part of their order.
- Archived score report requests take up to 5 weeks to process. Rush orders may be placed for additional fees.
- Teachers who tested prior to October 1973 should review FL DOE guidelines.
- Questions? Please call (866) 756-7346 Monday through Friday from 8am to 9pm EST, or visit <https://sat.collegeboard.org/contact> to send an email.

Administration Dates	Verbal/Critical Reading	Math
October 1973 - June 1975	550	590
October 1975 - June 1976	540	590
October 1976 - June 1978	540	580
October 1978 - June 1979	530	590
October 1979 - June 1981	530	580
October 1981 - June 1982	520	580
October 1982 - June 1984	530	580
October 1984 - June 1985	520	580
October 1985 - June 1986	530	580
October 1986 - June 1991	530	590
October 1991 - June 1993	520	590
October 1993 - June 1994	530	600
October 1994 - March 1995	520	610
April 1995 - June 1995	600	610
October 1995 - June 1997	610	610
October 1997 - June 2003	610	620
October 2003 - June 2007	610	630
October 2007 - June 2009	610	620
October 2009 - June 2010	610	630
October 2010 - June 2013	600	620
October 2013 - June 2015	600	630

¹ This information is based on available SAT archives.